



ELIP Advisory Council

Summary of Meeting Notes

Monday, March 13th, 2017, 5-7pm

LECAE, La Cite Francophone

In attendance: Jennifer Fowler, Sanjay Shahani, Bukola Salami, Alice Wong, Eun-Jun Kim, Sharon Yeo, Donna Wall, Georges Bahaya, Sandeep Agrawal, Karen Liu, Liz O'Neill

Regrets: Rick Enns, Lisa Rochman, Chrissy Hodgins,

1. Terms of Reference

- [Terms of Reference](#) adopted by ELIP Advisory Council

2. Research Project Update

- Dr. Sandeep Agrawal's proposal was nominated by a Selection Committee with representatives from the Working Groups
- Dr. Agrawal will be working with the guidance of the Working Groups and Advisory Council.
- His research findings will become a community resource
 - Lots of research is already available - best to harness what has already been done and be able to capture/categorize. For example, research undertaken by EMCN recently that looked into who is/is not accessing services and why - do not want to duplicate our work, but rather use and make more widely available the work that has already been done within Edmonton
 - Model for completing research: align with IRCC requirements on fair and transparent selection of researchers, design a request for proposals (RFP) that can be disseminated to community members, academic institutions, professors, and graduate students.
 - Research team to work with Coordinator on each WG's identified gap in order to address community needs

2. IRCC - Donna Wall

- IAT renegotiated for Edmonton to focus on integrating immigrant voices at all levels of LIP communication. More important for the voice of immigrants and newcomers to be integrated throughout, by being on the council and working groups, than to have a separate advisory table
- Next fiscal year budget secured, ELIP audit passed.
- Expansion of new LIPs in the PNT regions (Prairie, Northern Territories)
- Review of new agreement and Schedule 1, deliverables
- Advisory Council is the core directing agent based on the needs that the working groups identify
- Edmonton LIP to host LIP calls in the next year

- Review of all activities in the upcoming year
- 3 year agreement confirmed with the CoE and IRCC
- Budget review and re-negotiated based on last years spending
 - Identified a need for better translating
 - Utilizing City of Edmonton's access to locations for events
 - Mandatory LIP Coordinator events to attend
 - 3 year agreement confirmed with the CoE
- Ongoing initiative: have to ensure that dialogue is happening, reach out to communities who have not yet been part of the conversation, and ensure that ELIP has voices of lived experience

3. Group Norms/Protocol

- Jennifer will continue to act as de facto chair until next AC meeting, with Samim providing support in logistics, agenda, minutes, etc.
- March 31st is the end of the 1st term but we want to know about levels of commitment and timing of attendance
 - Opportunity to add members as WG adapt, spaces that can be filled with rising needs
 - Where is the gaps in our representation?
- Designates: decision-making within ELIP is dependent upon consensus - need to ensure that the process is respected and focused around discussion and consensus building. As such, sending designates should be limited if at all possible
- Its vital that AC members are present at the Working Group meetings and can move forward on collectively identified themes
- Phoning in, sending a designate, giving input over email afterwards all are appropriate

4. Action Items

- ELIP Coordinator and City of Edmonton Multicultural Relations Office (MRO) to create agenda around working groups to develop a plan on outreaching to gain more migrant grassroots narratives into the council
- AC to select co-chair for the next session
- ELIP Coordinator and MRO office to work with working groups to consult on a youth-based outreach initiative and how these voices can we best incorporated into ELIP
- ELIP and MRO to present and host a communication strategy event in the next cycle to better establish ELIP in the wider community